

Reproduction



Society for
Reproduction
and Fertility

The present document was drafted by the SRF Journals Committee in March 2024, as a guide to direct the appointments process of Editors in Chief (EiC) and Reviews Editor(s) for Reproduction (REP). It does not supersede other SRF documents, such as statutes or editors' contracts.

Guiding principles

- Editors in Chief and Reviews Editors of REP are appointed by the SRF Council. The Journals Committee serves to oversee the appointments process and make a recommendation to the Council for approval.
- EiCs and Reviews editors are appointed as a team, and serve a 5-year non-renewable term, that begins and ends on 1 Jan.
- It is envisaged that the appointment process is to be completed one year before the new mandate begins, to allow the new team to act as associate editors and shadow outgoing EiCs/Reviews Editors.
- It is envisaged that the senior editorial team of REP comprised of two EiCs, plus one or two Reviews editors. It is essential that at the time of application the entire editorial team is identified.
- The appointments process is chaired by the Ex-EiC member of the Journals committee. The journals committee members make up the rest of the appointment committee.

Approximate timeline of events for appointment of new editors

- 20 months prior to the end of the EiCs contract (approximately March-April), the Journals Committee will start the process of appointment of new editors.
- The position of EiCs is advertised in May of the same year by means including (a) announcement and advertising on the SRF website (b) direct email to all SRF members (c) direct email to all AEs from REP and RAF (regardless of which editorial team is being replaced).
- Deadline for applications early September. See notes on application package below.
- Interviews of candidate editorial teams by the Journals Committee will take place in October/November. Shortlisted candidates will be asked to provide a copy of their presentations seven days prior to the interview.
- Deliberation by the Journals Committee will take place in November/December
- Presentation of the findings and recommendation of the committee by the Ex-EiC member of the Journals committee, ideally at the January SRF council meeting.

Application package

- A single letter signed by all applicants that highlights (a) expertise of the EiC Team (2xEiC, plus 1 or 2XReviews Editors) (b) evidence that they can work together (c) their joint vision for the development of the journal.
- CVs of the proposed EiCs/Reviews Editors
- CV of one or two Reviews editors.
- Shortlisted candidate teams will be invited to present their vision for the journal to the SRF Journals appointment committee and asked to share a short slide-deck approximately 7 days beforehand.