



# Society for Reproduction and Fertility

## SUMMARY OF SRF WORKSHOP PACKAGES AVAILABLE

	<b>A</b> SRF WORKSHOP  <i>(e.g. SRF Workshop on Ovaries)</i>	<b>B</b> WORKSHOP IN ASSOCIATION WITH SRF  <i>(e.g. National XXX Workshop in association with SRF)</i>	<b>C</b> EVENT SPONSORSHIP WITH ACKNOWLEDGEMENT OF SRF SUPPORT  <i>(e.g. No reference to SRF in the title)</i>
Applicant must be a member of SRF	✓	✓	✗
Applicant responsible for topic and draft programme	✓	✓	✓
Applicant responsible for speaker suggestions	✓	✓	✓
Financial support from SRF	100%	Partial support towards total costs	Partial support towards total costs
Additional funding sources already secured or being sought to deliver event	✗	✓	✓
Applicant to supply costings to support application	✓	✓	✓
Secretariat support from SRF with venue finding, budget, speaker administration, registration booking and collection of registration fees, venue and onsite support etc.	SRF Secretariat will provide all support required	Optional	✗
SRF Programme Committee member liaises with Local organising committee to monitor programme ensuring it does not lose sight of SRF mandate and remit	✓	✓	✗
Applicant to agree to a Service Level Agreement (SLA)	✓	✓	✓
Acknowledgement of SRF as sponsor	✓	✓	✓

### KEY FEATURES OF EACH PACKAGE IN MORE DETAIL

#### **A** SRF WORKSHOP

- Applicant (a member) suggests topic and draft programme including speaker suggestions as well as a destination (and where possible a specific location).
- Applicant requires 100 % financial support (e.g. to cover venue hire, catering costs) and Secretariat support in order to carry out the event.
- This type of event would be funded entirely by the SRF unless contributions can be secured from an alternative source (e.g. another institute/journal/industry).
- Title of such a workshop would be e.g. 'The SRF Workshop on 'Ovaries'.

## **B WORKSHOP IN ASSOCIATION WITH THE SRF**

- Applicant (a member) has the idea for a topic and suggests and organises the Programme.
- A local organising committee has been identified. One of the SRF Programme Committee liaises with the local organising Committee to ensure the project does not lose sight of SRF mandate.
- Applicant requires partial financial support estimated to be between £5,000 - £10,000 to assist with both conference costs and operational support. Upon receipt of application and consideration of tasks required to be covered by SRF Secretariat, the SRF will make an offer which details the level of support for each component.
- Title of such a workshop would be e.g. 'The XXXX Workshop in association with the SRF'.

## **C EVENT SPONSORSHIP WITH ACKNOWLEDGEMENT OF SRF SUPPORT**

**This package directly replaces the previous Event Sponsorship packages offered by the SRF**

- Applicant does not need to be a member of the Society. Applications from members will be reviewed more favourably but will be reviewed on merit.
- Applicant requests financial contribution only. Financial support available up to a maximum of £1,000.
- All organisation is undertaken by the applicant and their organisation/institution.
- Organisers include reference to SRF's support of this workshop/meeting e.g. acknowledgement of support on website, inclusion of logo in final programme, circulation of SRF flyers, plus offer of up to 3 review articles from speakers for *Reproduction*.