



## Terms and Conditions of SRF Grants, Scholarships and Bursaries

By accepting receipt of a grant or scholarship from the Society for Reproduction and Fertility the recipient agrees to the following:

### TRAVEL GRANTS

- The funds offered will be used solely to attend the conference/meeting/workshop listed on the Member's application.
- Funds are not transferrable. Members who are unable to attend the conference for which they have been offered support, will notify the SRF Secretariat in writing [srf@conferencecollective.co.uk](mailto:srf@conferencecollective.co.uk) at the earliest opportunity.
- If a Member is unable to attend the meeting listed on their application, they will be liable to pay back all or part of the travel grant funds to the SRF that have been paid over to them to attend the said meeting.
- Travel Grant reports and a certificate of attendance must be submitted to the SRF Secretariat within 2 months of the conference/workshop attended. Failure to provide this documentation renders the applicant ineligible to apply for future travel grants.
- **Withdrawing an application** - If a member subsequently withdraws their application for a travel grant prior to any payments being made to them by the SRF, this will not affect the eligibility to apply for another grant with the 'minimum' time-period stipulated between grant applications e.g. travel grants – 2 years.
- **Visas** - Where an applicant has stated that they will require a visa to travel to the intended conference, travel grant funds will only be transferred once the applicant has provided evidence to the Secretariat that the required visa has been secured.
- **Travel Insurance** - SRF members take responsibility for taking out suitable travel insurance when planning travel to conferences and workshops in the UK and abroad.

### BURSARIES – FERTILITY & WCRB

- If a Member has to cancel their participation at the Conference they will notify the SRF Secretariat and Conference organisers in writing [srf@conferencecollective.co.uk](mailto:srf@conferencecollective.co.uk) at the earliest opportunity.
- **Accommodation and Travel** – If a member cancels their participation they are liable to repay all or part of the funds to the SRF that have been paid over to them by the SRF regarding the travel and accommodation elements of the said bursary.
- **Registration – The member will be liable to reimburse the SRF for any cancellation charges incurred by the SRF from the conference organiser for their cancelled participation.** It is the responsibility of the individual members to ensure they have clearly understood the registration cancellation charges applicable to the meeting they are attending. These will be available on the registration pages of the conference they are planning to attend.
- **Travel Insurance** - It is the responsibility of the SRF member to take out suitable travel insurance when planning travel to conferences in the UK and abroad.

- **Visas** - Where an applicant has stated that they will require a visa to travel to the intended conference, bursary funds will only be transferred once the applicant has provided evidence to the Secretariat that the required visa has been secured.
- **Withdrawing an application** - If a Member subsequently withdraws their application for a bursary prior to any payments being made to them by the SRF, this will not affect the eligibility to apply for another bursary for the next Fertility or WCRB Congress.

### VACATION SCHOLARSHIPS

- The funds are solely for the project detailed in the application and **must be used to fund the student, supervisor and project** detailed in the original application.
- Scholarships are not transferable between students or supervisors
- Funds must not be used to undertake projects which form part of the student's normal degree course.
- If you have received funding to undertake a summer research placement from another source, or are no longer able to take up the award, please inform us immediately.
- The stipend will be payable to the institution upon acceptance of the Scholarship by the institution.
- Consumables are to be invoiced to the Secretariat *following the submission* of the Vacation Scholarship report.
- Project reports must be submitted by the deadline stipulated on the notification letter and using the form supplied.
- If a report is not received by the given deadline, the project supervisor may be held ineligible to host future SRF vacation scholarships for a period of 3 years.

### ACADEMIC SCHOLARSHIPS

- The funds offered will be used solely for the purpose requested at point of application.
- Funds will be paid to the applicant's institution.
- Funds awarded are final, do not include overheads and are not subject to appeal.
- All successful applicants must submit a report within 12 months of completing the project describing how the funds were used.
- Failure to provide the appropriate reports within the stated time will result in the applicant becoming ineligible to applying for further SRF supported funding.
- All successful applicants must acknowledge the SRF in any publications or presentations arising from work supported by this fund.

### SRF POLICY ON USE OF ANIMALS IN RESEARCH

The SRF acknowledges that the fundamental research conducted by Society members may require the experimental use of animals. The Society recognises the essential role of animals in research and supports the open reporting of such research.

Therefore, the SRF expects all Society funded research conducted on live animals to:

- be performed in accordance with local institutional ethical approval,
- be performed in accordance with national regulatory guidance (e.g. UK Animals (Scientific Procedures) Act, 1996; European Directive 2010/63 on the Protection of Animals in Scientific Experimentation),
- adhere to the Replacement, Refinement & Reduction of Animals in Research (NC3Rs) ARRIVE guidelines (download at <https://www.nc3rs.org.uk/arrive-guidelines>).