Dear Colleague

Thank you for registering to attend the SRF Annual Conference which is being held at the University of Winchester from Monday 11 to Wednesday 13 July 2016.

Please take time to read all of the instructions well in advance of the conference as they provide important information that you need to know both about the conference and venue. If for any reason you can no longer attend, please advise us immediately on +44 (0) 20 8977 7997 or srf@conferencecollective.co.uk. At this stage we are unable to offer refunds but substitutions can be made at any time.

The final scientific oral and poster programmes can be downloaded here.

We look forward to seeing you in Winchester.

SRF Secretariat

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**Conference Venue**

University of Winchester
(King Alfred Campus)
Sparkford Road
Winchester
Hampshire
SO22 4NR, UK

Tel: +44 (0) 1962 841515
http://www.winchester.ac.uk

Click here to download a campus map of the University of Winchester.

- Registration and lectures will take place in The Stripe Building (17 on the campus map).
- Conference refreshments will also be available in The Stripe Building during breaks.
- All meals will take place in the University Dining Hall (also referred to as Food Hall on internal signage) located in the main University Centre (11 on the map).
- Accommodation is located in Burma Road Student Village (29 on the map).

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**Accommodation**

For delegates who have booked one of the ‘Residential registration rates’ accommodation has been reserved for you in the Burma Road Student Village (29 on the map).

**Check in:** Check in is available from 14:00hrs on day of arrival.

Please collect your key from the Conference Office in St Swithun’s Lodge (marked as location 2 on the campus map) which is directly opposite the accommodation blocks. Keys are a swipe card which will allow you access into the main accommodation building, your flat and your bedroom.
**Late check in:** St Swithun’s Lodge is open until 18:00hrs however if you are arriving after this time, please call the University’s security team (who are on-site 24hrs) and they will come and meet you and issue your key. Security can be called on 01962 827666 or ext. 7666 from the internal phone in the lobby of St Swithun’s.

**Check out:** Guests are required to check out of their bedrooms by **10:00hrs** on day of departure. Please return your keys directly to the Conference Office at St Swithun’s Lodge. If the office is closed, please deposit your key into the ‘drop box’ which is located in the lobby of St Swithun’s. Please note that there will be charge of £10 for lost or unreturned keys.

**Luggage Store**
A luggage store is available for those delegates who arrive earlier than 14:00 hrs on Monday and after checkout on Wednesday. Staff at the Registration Desk will give you directions to the store.

**Bedroom Facilities**
The bedrooms are all single bedded with en-suite bathrooms. Bedlinen, towels and toiletries will be provided. Please note that rooms do not have alarm clocks, hairdryers or any further facilities which you might expect in a hotel. Rooms are located within flats of 8 bedrooms and each flat has a communal kitchen with tea and coffee making facilities (including milk), a fridge, ironing board and iron.

**Breakfast:** Breakfast will be served for Residential delegates in the University Dining Hall (*11 on the map*) each day from 08.00 - 09.00 hrs.

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**REGISTRATION**

Upon arrival at the University, please make your way to the Registration Desk located in the Foyer of the Stripe Building. You will receive your name badge and conference pack which includes a copy of the Final Programme and Abstract Book. If arriving on Sunday, please report directly to St Swithun’s Lodge to collect your keys (see above).

The Conference Organisers will be located at the Registration Desk throughout the conference and will be pleased to assist you with any queries.

**The Registration Desk will be open at the following times:**

- **Monday 11 July:** 10:30 – 19:00 hrs
- **Tuesday 12 July:** 08:30 – 17:30 hrs
- **Wednesday 13 July:** 09:00 – 13:00 hrs

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**TRAVEL INFORMATION**

**By rail:** Winchester is on direct routes from London Waterloo, Southampton, Portsmouth, Bournemouth, Weymouth, Birmingham and the north of England. Visit [www.nationalrail.co.uk](http://www.nationalrail.co.uk) for routes and timetables.

**By road:** If driving on the M3, the University is best reached from Junction 11. [Click here](http://www.nationalrail.co.uk) for further details of how to find the campus upon arriving in Winchester.

**By air:** [Southampton International Airport](http://www.nationalrail.co.uk) is the closest airport to Winchester. Trains run directly from Southampton Airport Parkway station to Winchester station (journey time approximately 10 minutes). For train times and full details visit [www.nationalrail.co.uk](http://www.nationalrail.co.uk). Taxis from Southampton Airport directly to the University of Winchester cost approximately £25.00.

**From London Heathrow** the easiest and most affordable way to reach Winchester is by [National Express](http://www.nationalrail.co.uk) coach from Heathrow Bus Station. Journey times vary between 1hr 30 mins– 2 hrs. Pre-booking is advisable. For full details visit [www.nationalexpress.com](http://www.nationalexpress.com).

**From London Gatwick** transfer to Winchester by train is recommended. Take the train from Gatwick Airport to Clapham Junction station. Change at Clapham Junction for trains to Winchester. Journey times vary between 1hr 30 mins and 2 hrs. For train times and full details visit [www.nationalrail.co.uk](http://www.nationalrail.co.uk).

**By coach:** [National Express](http://www.nationalrail.co.uk) operate regular coach services to London, Heathrow and Oxford.
Click here for details of how to reach the University by car or by foot if arriving in Winchester by train or coach. Please note that the walk to campus from station or city centre is uphill and takes 10-15 minutes. Taxis from the city centre and station cost approximately £5.

Parking on campus: Upon arrival on campus, delegates should find a space in one of the car parks marked A-E on the campus map. Upon collecting registering you will be given a permit to locate in a visible in your windscreen.

Please note that parking on campus is unreserved and is available on a first-come-first-served basis.

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**GENERAL INFORMATION**

**POSTGRAD/POST DOC SYMPOSIUM** – ‘Skills and career development for a future in academic research’

*Monday 11 July 11:00 – 12:00 hrs*

The conference will commence on Monday with this popular Symposium which is a great opportunity for early career delegates, at any point in their career track, to gain an invaluable insight from the experts. The first part of the Symposium will focus on how to make an impact through scientific writing and how to increase the impact of your article. They will then move on to cover advice on how to get your next job. To find out more about the speaker line-up click here.

**Lunch on Monday 11 July will be available from 12.00 – 12.45 hrs in the University Dining Hall for all delegates, both those attending the Postgrad/Post Doc Symposium and those arriving in advance of the afternoon’s conference sessions. Please ensure you have collected your registration pack in advance of lunch.**

**EARLY CAREER REPRESENTATIVE ELECTIONS** – Tuesday 12 July 15:45 hrs

Following the SRF Student Prize Session, the SRF Early Career Members are invited to remain in the Auditorium for the Early Career Representative Elections. This is an opportunity for you to elect your next representative to attend Council.

**If you are an SRF early career member it is still possible to apply for this position! You have until Friday 1ST July.** Click here for more details.

**INSURANCE**

The SRF and conference organisers are unable to accept any responsibility for damage or loss of personal property during the conference and delegates are advised to ensure that such items are adequately insured.

**INTERNET ACCESS**

Wifi is available for all delegates and offers connectivity campus-wide. Individual logins will be issued from the Registration desk upon collection of badges and registration packs.

**ORAL PRESENTERS**

Please ensure that you read the instructions for oral presenters well in advance of the conference. If you have any questions please do not hesitate to contact us.

**Please bring your presentation to the conference on a USB stick.**

All oral presenters should meet with the audio-visual technician at the back of the Stripe Auditorium at the earliest opportunity and at the very latest two hours before the start of the session in which the presentation will take place. The audio-visual technician will download your presentation onto the organiser's laptop and it will be networked from this location to the lectern in the room where you are due to present. Please note that presenters are not able to present from their own laptop or device.

As the projection desk is located within the auditorium, it will greatly assist us if you visit the technician during scheduled breaks.

**POSTERS**

*Mounting and Removal of Posters.* If the poster presenter is unable to meet the set-up or removal times, please arrange for a co-author or another colleague to assist with set-up and/or removal. Velcro and your poster number will available on the board.
Mounting of Posters
Monday 11 July: Posters should be mounted between 10:30 – 12:45 hrs

Removal of Posters
Wednesday 13 July: Posters should be removed between 11:15 – 13:00 hrs

Poster Sessions
There are two dedicated poster sessions within the Scientific Programme. During these sessions the presenting author should stand at their poster to speak with fellow delegates and poster judges. Please note that if you are not by your poster during the allotted time, you will not be considered for the SRF Poster Prize.

Poster Session 1 – Monday 11 July: 17:50 – 19:00 hrs
Presenters of ODD POSTER NUMBERS (e.g. P01, P03, P05) should stand by their poster.

Poster Session 2 – Tuesday 12 July: 10:30 – 11:40 hrs
Presenters of EVEN POSTER NUMBERS (e.g. P02, P04, P06) should stand by their poster.

Storage of Poster Tubes
A storage area for poster tubes will be provided. Please ensure that your poster tube is clearly labelled for identification purposes with your name and poster number.

SOCIAL PROGRAMME

Monday 11 July
Welcome Reception: 17:50 – 19:00 hrs
The Welcome Reception will take place during Poster Session 1 and is open to all participants.

Networking Buffet: 19:00 – 20:00 hrs
Following the reception and Poster Session there will be an informal buffet dinner in the University Dining Hall. The buffet is include in the residential registration fees. If you are a non-residential delegate and would now like to attend, please contact the Secretariat.

Winchester Walking Tours
Departure Point – outside Main Reception (location marked ‘A’ on the campus map) – 20:00 hrs
We have arranged for a number of local tour guides to accompany delegates on a light-hearted yet informative stroll of historic Winchester after dinner. The tour will take approximately 1 hour and all tours will end at The Wykeham Arms, a historic pub in the centre of Winchester where delegates can network in relaxed surroundings for the rest of the evening. Drinks vouchers will be provided. If you did not indicate at the point of booking that you wished to join the tour, please check with the Secretariat about availability.

IMPORTANT – The Wykeham Arms has the right to ask anyone over the age of 18 but who looks under the age of 25 to present acceptable identification (photo driving licence, passport or proof of age card). Therefore if you are under 25 years of age (or lucky enough to look under 25!) please ensure you bring identification with you.

Tuesday 12 July
Conference Dinner, Awards and Ceilidh
19:30 hrs A pre-dinner drinks reception will be held on the patio outside of the University Dining Hall. 20:00 hrs The SRF 2016 Conference Dinner will take place in the University Dining Hall. A three course meal will be served and a cash bar will also be available. During the evening, the SRF Award presentations will take place and the traditional SRF Ceilidh, accompanied by a live band, will follow the dinner.

Dress code: Smart casual

SRF AGM - Tuesday 12 July 12:40 hrs
The 57th AGM of the Society for Reproduction and Fertility will take place in the Stripe Auditorium. All SRF Members are invited to attend.